

### Community Scrutiny Committee Actions 2017-2018

Ref No	Meeting Date	Recommendation / Action / Referral	Description	Progress Update	Member / Officer	Status
CS 001-17/18	20th July 2017	<b>Recommendation</b>	Minute 5 - ANNUAL MONITORING REPORT 2016/17 CARMARTHENSHIRE LOCAL DEVELOPMENT PLAN  Committee agreed to endorse the recommendations for referral to the Executive Board / Council	Submitted to the Executive Board 31st July 2017 and Council 20th September	L. Quelch/I. Llewellyn	<b>Completed</b>
CS 002-17/18	20th July 2017	<b>Recommendation</b>	Minute 6 - CARMARTHENSHIRE COMMUNITY INFRASTRUCTURE LEVY - UPDATE AND PROGRESS  Committee agreed to endorse the report's recommendations for referral to the Executive Board / Council	Submitted to the Executive Board 31st July 2017 and Council 20th September	L. Quelch/I. Llewellyn	<b>Completed</b>
CS 003-17/18	5th October 2017	<b>Recommendation</b>	Minute 6 - ANNUAL PERFORMANCE REPORT (PLANNING)  Committee received the report for onward submission to the Welsh Governmnet by the 31st October 2017.	Report forwarded to the Welsh Government by the due deadline	L. Quelch/I. Llewellyn	<b>Completed</b>
CS 004-17/18	5th October 2017	<b>Recommendation</b>	Minute 6 - ANNUAL PERFORMANCE REPORT (PLANNING)  The Head of Planning to provide members of the Committee with details of the staffing structure within the Planning Division, when completed, including any staff relocations taking place	An e-mail incorporating the requested information/staff structure was sent to members of the Scrutiny Committee on the 17th November, 2017	L. Quelch	<b>Completed</b>
CS 005-17/18	5th October 2017	<b>Recommendation</b>	Minute 8 - DRAFT - CARMARTHENSHIRE COUNTY COUNCIL'S ANNUAL REPORT FOR 2016/17  As part of discussion on an increase in sickness absence levels within the Authoirty the Committee requested the Policy and Resources Scrutiny Committee to consider the increase in staff sickness leveles within the Authority , possibly by revisiting the work of its Task and Finish Group	The Policy and Resources Committee will consider the Committes recommendation at its meeting on the 6th December, 2017	Martin Davies	<b>Completed</b>  Included on the agenda for the Policy and Resiurces Scrutiny Committee on the 6th December, 2017 The Commitees response was circulated to the Community Scrutiny Committee meeting on the 30th Janaury 2018

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CS 006-17/18	5th October 2017	<b>Action</b>	<p>Minute 8- DRAFT - CARMARTHENSHIRE COUNTY COUNCIL'S ANNUAL REPORT FOR 2016/17</p> <p>As part of a discussion on energy consumption/generation within the Authority the Committee requested that it be provided with details of the energy it purchased and the proportion of which was green energy</p>	This information is currently being collated and will be forwarded direct to members of the committee by e-mail	J. Fearn / K. Davies	<p><b>Completed</b></p> <p>E-mail sent to members 22nd November 2017</p>
CS 007-17/18	5th October 2017	<b>Action</b>	<p>MINUTE 8 - DRAFT - CARMARTHENSHIRE COUNTY COUNCIL'S ANNUAL REPORT FOR 2016/17</p> <p>A question was asked on the whether it would be possible for the committee to be provided with details on the first years operation of the revised domestic garden waste collection system to include resident take up figures and costs</p>	A report on this is agendaed for consideration by the Environmental and Public Protection Scrutiny Committee in January 2018 and will be available for all members to access on the Council's website	Ainsley Williams	<p><b>Completed</b></p> <p>Included on the agenda for the Environmental and Public Protection Scrutiny Committee on the 15th January 2018</p>
CS 008-17/18	5th October 2017	<b>Action</b>	<p>MINUTE 9 2017/18 WELL-BEING OBJECTIVES PERFORMANCE MONITORING REPORT QUARTER 1 - 1ST APRIL TO 30TH JUNE 20-17</p> <p>Members referred to the recent acquisition by the council of new mobile libraries vehicles and the Head of Leisure agreed arrangements would be made for the committee to view one of the vehicles</p>	Arrangements are currently being made for the committee to view one of the vehicles at its October meeting	Ian Jones / Mark Jewell	In progress
CS 009-17/18	24th November 2017	<b>Recommendation</b>	<p>MINUTE 5 - THE ESTABLISHMENT OF A COUNCIL OWNED HOUSING COMPANY</p> <p>The Committee agreed to recommend to the Executive Board that:</p> <ol style="list-style-type: none"> <li>1. the report on the proposed establishment of a council owned company was adopted</li> <li>2. a presentation be made to Council on the Company's Business Plan</li> </ol>	Submitted to the Executive Board on the 27th November 2017 where the report was accepted	R. Staines	<b>Completed</b>

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CS 010 - 17/18	24th November 2017	Recommendation	<p>MINUTE 6 - INTRODUCTION OF A 'CHOICE BASED LETTINGS' PROCESS FOR COUNCIL HOUSING IN CARMARTHENSHIRE</p> <p>The Committee agreed to recommend to the Executive Board that the Council's process for letting homes be changed in favour of a 'Choice Based Lettings' approach</p>	Submitted to the Executive Board on the 27th November 2017 where the report was accepted	R. Staines	<b>Completed</b>
CS 011 - 17/18	24th November 2017	Action	<p>MINUTE 8 - REVENUE AND CAPITAL BUDGET MONITORING REPORT 2017/18</p> <p>As part of the debate on the budget monitoring report the Committee requested that it be provided with reasons for the increased £40k overspend within the Planning Division</p>	the requested information was forwarded to members by e-mail on the 9th January, 2018	L. Quelch	<b>Completed</b>
CS 012 - 17/18	14th December 2017	Action	<p>MINUTE 6 - COMMUNITIES DEPARTMENTAL DRAFT BUSINESS PLAN</p> <p>As part of the debate on the Business Plan a question was raised on whether the Council had/could produce maps of cycle routes within the County for Placing within the Tourist Information Centre and other appropriate venues. The Director of Regeneration and Policy agreed to examine the information currently available on cycle routes and arrange for that to be displayed on the Council's website, if possible</p>	The Council's Corporate Website and Discover Carmarthenshire Website have been amended to include features on cycling	W.S. Walters	<b>Completed</b>
CS 013 - 17/18	14th December 2017	Action	<p>MINUTE 6 - COMMUNITIES DEPARTMENTAL DRAFT BUSINESS PLAN</p> <p>As part of the debate on the Business Plan a question was raised on the possibility of taxis licensed by the Authority linking in with the Health Authority to take people home from hospital. As patient transport was a matter for the LHB, the Head of Housing and Public Protection agreed to raise the issue with the LHB's County Director</p>	Discussions are being undertaken with the LHB's new County Director	R. Staines	In progress

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CS 014-17/18	14th December 2017	Action	<p>MINUTE 6 - COMMUNITIES DEPARTMENTAL DRAFT BUSINESS PLAN</p> <p>As part of the debate on the Business Plan the Director of regeneration and Policy agreed to provide members with statistical information on substance misuse</p>	the requested information was forwarded to members by e-mail on the 15th February, 2018	W.S. Walters	<b>Completed</b>
CS 015-17/18	14th December 2017	Recommendation	<p>MINUTE 9 - CARMARTHENSHIRE LOCAL DEVELOPMENT PLAN 2006-2021 - REVIEW REPORT</p> <p>The Committee agreed to recommend to the Executive Board and Council:</p> <p>1. that the review report be accepted and that a full review of the plan be undertaken 2 that a members seminar be arranged on the review report</p>	<p>The Report was submitted to Executive Board on the 18th December, 2017 and Council on the 10th January 2018 where the report was adopted</p> <p>In relation to the members seminar, it was agreed by the Executive Board that informal workshops be held with the Council's political groups as opposed to convening a seminar</p> <p>Arrangements have been made for a meeting with the Plaid Group on the 2nd February. Arrangements are on-going for meetings with the Independent and Labour Groups</p>	L. Quelch	<p><b>Completed</b></p> <p>1. Referral to the Executive Board and Council completed 2. Arrangements in progress for the holding of the workshops</p>
CS 016-17/18	14th December 2017	Recommendation	<p>MINUTE 10 - REVISED CARMARTHENSHIRE LOCAL DEVELOPMENT PLAN 2018-2033 - DRAFT DELIVERY AGREEMENT AND DRAFT SITE ASSESSMENT METHODOLOGY</p> <p>The Committee agreed to recommend to the Executive Board and Council that the report be adopted</p>	The Report was submitted to the Executive Board on the 18th December, 2017 and Council on the 18th January, 2018 where it was adopted	L. Quelch	<b>Completed</b>
CS 017 - 17/18	14th December 2017	Recommendation	<p>Minute 5 - REVENUE BUDGET STRATEGY CONSULTATION 2018/19 to 2020/21</p> <p>RESOLVED: that the Charging Digests as set out in Appendix C of the report be endorsed.</p>	No update required – due process.	C. Moore	<b>Completed</b>
CS 018-17/18	30th January, 2018	Recommendation	<p>Minute 5 - HOUSING REVENUE ACCOUNT BUDGET AND HOUSING RENT SETTING FOR 2018/19</p> <p>RESOLVED that the recommendations within the report be endorsed and forwarded to the Executive Board for consideration</p>	The report was submitted to the Executive Board on the 5th February, 2018 where it was adopted for referral to the Council Budget meeting on the 21st February	C. Moore	<b>Completed</b>

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CS 019 - 17/18	30th January, 2018	Recommendation	Minute 6 - THE CARMARTHENSHIRE HOMES STANDARD PLUS (CHS+) BUSINESS PLAN 2018-21  RESOLVED that the Executive Board approve the CHS+ Business Plan 2018-21 and its submission to the Welsh Government	The report was submitted to the Executive Board on the 5th February, 2018 where it was adopted for referral to the Council Budget meeting on the 21st February	J. Morgan	<b>Completed</b>
CS 020 - 17/18	30th January, 2018	Recommendation	Minute 6 - THE CARMARTHENSHIRE HOMES STANDARD PLUS (CHS+) BUSINESS PLAN 2018-21  That a report on general fire safety, incorporating the issues raised in relation to the installation of sprinklers and tilt and turn windows be submitted to a future meeting of the Committee	Update Fire Risk assessments are in the process of being completed to all Sheltered Housing Schemes and three/four storey communal blocks of flats. It's anticipated a report could be presented to the Committees September/October meeting	J. Morgan	In Progress
CS 021 - 17/18	30th January, 2018	Recommendation	Minute 6 - THE CARMARTHENSHIRE HOMES STANDARD PLUS (CHS+) BUSINESS PLAN 2018-21  That a report on the Council Policy of allowing tenants to refuse to have improvement works undertaken to their properties be submitted to a future meeting of the Committee	Work on this is ongoing and it's anticipated a progress report could be submitted to the Committee's September/October meeting	J. Morgan	In progress
CS 022 - 17/18	30th January, 2018	Action	Minute 6 - THE CARMARTHENSHIRE HOMES STANDARD PLUS (CHS+) BUSINESS PLAN 2018-21  That officers give consideration on the process for engaging with local members when maintenance works were being undertaken to council properties in their wards		J. Morgan	Completed
CS 023 - 17/18	30th January, 2018	Recommendation	Minute 9 - FORTHCOMING ITEMS  That a copy of the Universal Credit Action Plan be submitted to the March 29th Meeting	Due to the delay in the implementation of the Universal Credit Programme in Carmarthenshire, an updated report will be presented to the Committees October meeting prior to 'going live' in December	J. Morgan	In progress
CS 024 - 17/18	16th February, 2018	Action	Minute 5 - Local Resilience Forum Business Plan  Members requested that they be provided with links to emergency planning documents	copies of the documents were provided to the Committee by e-mail on the 6th March	R. Elms	<b>Completed</b>

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CS 025 - 17/18	16th February, 2018	Action	Minute 5 - Local Resilience Forum Business Plan  As part of the discussion on Local Resilience, the Interim Head of Housing suggested members be provided with information on how the Authority would respond to a foot and mouth incident and how that linked with other national agencies	An updated contingency plan is now available and will be distributed shortly to Community Scrutiny Members	J. Morgan	In progress
CS 026 - 17/18	16th February, 2018	Action	Minute 6 - Revenue and Capital Budget Monitoring Report 2017/18  During discussion on the monitoring report an explanation was sought on the reference in Appendix H to "Enable - Adaptations to support Independent living -set up in error"	This related to a typographical error in the repor	J. Morgan	Completed
CS 027 - 17/18	29th March, 2018	Action	Minute 5 - Llanelli Town Centre - Regeneration  A request was received that officers explore the current position of the fire damaged church opposite the John Francis Estate Agents	The Owners of the property have been contacted by the Environment Department and advised to repair/rebuild the property within a period of 12 months. Officers are monitoring the situation	S. Walters	Completed
CS 028 - 17/18	29th March, 2018	Action	Minute 5 - Llanelli Town Centre - Regeneration  Members of the Committee to be provided with a copy of the video produced in relation to the Town Centre Redevelopment	A video has been circulated to members as requested	S. Walters	Completed
CS 029 - 17/18	29th March, 2018	Action	Minute 5 - Llanelli Town Centre - Regeneration  Officers to review the current position on the council's requirements for bilingual signage ect to be displayed within any shop premises let as part of the Llanelli Town regeneration	Officers are reviewing the process and will ensure bilingual policy is implemented	S. Walters	Completed
CS 030 - 17/18	29th March, 2018	Action	Minute 5 - Llanelli Town Centre - Regeneration  To provide Councillor A. Davies with details of the conditions attached for the award of a £5k grant from the Business Start up Fund to facilitate job creation	the requested information has been provided to Councillor Davies	S. Walters	Completed

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CS 031-17/18	29th March, 2018	Action	Minute 5 - Llanelli Town Centre - Regeneration  Officers to prepare similar presentations to a future meeting on regeneration activity Ammanford Town and Carmarthen Town	The report was initially scheduled for Committee in November 2018. The Committee, at its meeting held on the 11th May agreed the presentations should be made to a Members Seminar which is to also include the presentation on Llanelli Town Centre	S. Walters	Completed
CS 032 - 17/18	29th March, 2018	Action	Minute 6 - 2017/18 Well-being objectives Performance Monitoring Report - Quarter 3 - 1st April to 31st December 2017  Officers to provide Councillor Cundy with details of Hydro Electric generation within the County	The appropriate information has been conveyed to Councillor Cundy	K. Davies	Completed
CS 033 - 17/18	29th March, 2018	Action	Minute 6 - 2017/18 Well-being objectives Performance Monitoring Report - Quarter 3 - 1st April to 31st December 2017  Committee Members to be provided with a list of the initiatives supported under action 12567 - maximisation of external funding to realise economic potential	Members have been provided with a list of initiatives supported under this action	S. Walters	Completed
CS 034 - 17/18	29th March, 2018	Recommendation	Provision of Affordable Bungalows in Carmarthenshire  That a scoping document be prepared for submission to a future meeting on the provision of affordable bungalows within Carmarthenshire	A scoping document has been prepared for submission to the Scrutiny Committee in June 2018	J. Morgan	Completed